



NONDISCRIMINATION POLICY - EQUAL EMPLOYMENT OPPORTUNITY

Neighborly Home Care (“NHC”) has established and will maintain an open and equitable personnel system. NHC’s personnel policies, procedures and practices are designed to prohibit discrimination on the basis of age, disability, race, color, national origin, ancestry, genetic information (including family medical history), religion, marital status, sex, sexual orientation, gender identity or pregnancy. In addition, NHC prohibits retaliation against persons who file a charge of discrimination, participate in a discrimination proceeding, or otherwise oppose an unlawful employment practice.

NHC provides employment opportunities to persons with disabilities. Reasonable accommodations are made to meet the physical or mental limitations of qualified applicants and employees.

Rod R. Rhen is the employee who coordinates NHC’s efforts to comply with State and Federal non-discrimination laws. Mr. Rhen may be contacted at (610)658-5822.

Any individual who believes he or she has been discriminated against may file a complaint of discrimination with:

Neighborly Home Care
26 Rittenhouse Place
Ardmore, PA 19003

Commonwealth of Pennsylvania
Department of Human Services
Bureau of Equal Opportunity
Room 225, Health & Welfare Building
P.O. Box 2675
Harrisburg, PA 17105

Commonwealth of Pennsylvania
Department of Human Services
Bureau of Equal Opportunity
Southeast Regional Office
801 Market Street, Suite 5034
Philadelphia, PA 19107

***26 Rittenhouse Place
Ardmore, PA 19003
610-658-5822***

Pennsylvania Human Relations Commission
Philadelphia Regional Office
110 N. 8th Street
Suite 501
Philadelphia, PA 19107

U.S. Equal Employment Opportunity Commission
801 Market Street, Suite 1300
Philadelphia, PA 19107-3127
www.eeoc.gov

U.S. Department of Health & Human Services
Office for Civil Rights
200 Independence Avenue, SW
HHH Building, Room 509-F
Washington, DC 20201

Sources: 55 *Pa. Code* §§ 52.11(a)(5)(ii) and 1101.51(b).